

**AGENDA
REGULAR SESSION
HIGHLAND CITY COUNCIL
HIGHLAND CITY HALL
1115 BROADWAY
MONDAY, NOVEMBER 3, 2025
6:30 PM**

NOTE: This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on page 3 of this agenda.

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

MINUTES:

- A. **MOTION** – Approve Minutes of October 20, 2025 Regular Session (attached)

PROCLAMATION:

Mayor Kevin Hemann will read a document proclaiming the month of November in the City of Highland as United States Marine Corps Month.

PUBLIC FORUM:

- A. Citizens' Requests and Comments:
1. Optimist Christmas Tree Lot – Special Event Application – Kevin Keeven, Representative (attached)

Anyone wishing to address the Council on any subject may do so at this time. Please come forward to the podium and state your name. Per Ordinance No. 3299, please limit your comments to 4 minutes or less.

- B. Requests of Council:

- C. Staff Reports:

NEW BUSINESS:

- A. **MOTION** – Award Bid, for Sale of City Owned Surplus Real Estate, Silver Lake North Property (attached)
- B. **MOTION** – Bill #25-115/ORDINANCE Authorizing the Sale of City Owned Surplus Real Estate to Charles and Susan Urban Pursuant to Conditional Real Estate Sales Contract (attached)
- C. **MOTION** – Approve Mayor's Appointment of Jay Korte to the Police and Fire Commission (attached)
- D. **MOTION** – Bill #25-116/RESOLUTION Approving the Estimated Tax Levy (attached)
- E. **MOTION** – Bill #25-117/RESOLUTION Approving and Authorizing the Execution of a Preliminary Engineering Services Agreement with Curry and Associates Engineers, Inc., for Street Resurfacing 2026 (attached)

Continued

- F. **MOTION** – Bill #25-118/RESOLUTION Waiving Competitive Bidding Requirement and Authorizing A Construction Contract with Joiner Sheet Metal and Roofing and City of Highland (attached)
- G. **MOTION** – Bill #25-119/ORDINANCE Declaring Personal Property of the City of Highland, Illinois, Surplus and Authorizing its Sale and/or Disposal, Including a 2014 AEV Ambulance (attached)
- H. **MOTION** – Bill #25-120/RESOLUTION Authorizing the Purchase of a 2024 AEV Trauma Hawk X Series Ambulance from American Response Vehicles for \$406,871.00 and Waiving Customary Bidding Procedures (attached)
- I. **MOTION** – Bill #25-121/ORDINANCE Declaring Personal Property of the City of Highland, Illinois, Surplus and Authorizing its Sale and/or Disposal, Including Three Ferno Manual Load Stretchers (attached)
- J. **MOTION** – Bill #25-122/RESOLUTION Authorizing the Sole Source Purchase of Two (2) Power Load Stretchers from Ferno for \$142,214.80 and Waiving Customary Bidding Procedures (attached)
- K. **MOTION** – Bill #25-123/ORDINANCE Approving an Intergovernmental Agreement with City of Highland, and St. Paul Catholic School for a School Resource Officer (attached)

REPORTS:

- A. **MOTION** – Accepting Expenditures Report #1301 for Oct. 18, 2025 through Oct. 31, 2025 (attached)

EXECUTIVE SESSION:

The City Council may conduct an Executive Session pursuant to the Illinois Open Meetings Act, only after citing exemptions allowing such meeting.

ADJOURNMENT:

Continued



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Jackie Heimbürger, ADA Coordinator, by 9:00 AM on Monday, November 3, 2025.

BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

Directions for Public Monitoring of Highland City Council Meetings:

The City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-5625

Once connected, you will be prompted to enter a conference ID number.

Conference ID #: 867900

This will allow a member of the public to hear the city council meeting.

Note: This is for audio monitoring of the meeting, only. Anyone dialing in will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to cflake@highlandil.gov or, by using the citizens' portal on the city's website found here: https://www.highlandil.gov/citizen_request_center_app/index.php.

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.